## **ANNUAL REVIEW STATEMENT 2023-24**

## **IMPACT STATEMENT**

As a Governing Body we have:

- held 11 full GB meetings, including 4 which were dedicated to the MAT application process.
- held 5 finance and premises sub-committee meetings and an additional full GB meeting to focus on finances and budget approval.
- · held 6 curriculum and policy review sub-committee meeting each with its own focus.
- monitored in the following areas EYFS, writing, staff wellbeing, health and safety, website and online published information.
- held regular catch-up meetings between the HT, DHT and Chair.
- attended training on induction for new governors, Prevent in education, annual safeguarding refresher, National College modules on the role of the link governor and working effectively with staff.
- been involved in the appraisal of the Headteacher.
- drawn up a policy review schedule and reviewed the following policies: ECT Induction, careers, complaints, charges and remissions, behaviour management, exclusion and Statement of Behaviour Principles, pay, school uniform.
- recruited 3 new governors.

## We have had the following impact:

## **Challenge and decisions**

Governors use the following to challenge senior leaders:

- scrutinising all written and verbal information provided by staff, the local authority and the Outer West Learning Trust. Questions are used appropriately to secure additional information and challenge decisions to ensure they are the best ones. These relate to curriculum, staffing, environment, statutory compliance and budget.
- consistent and high quality engagement by governors in meetings resulting in good discussions which are helpful to senior leaders.
- use of monitoring in specific focus areas to determine 'policy into practice' and governors to see for themselves policies related to the curriculum. Governors always produce written feedback which includes next steps,
- governors focus on the use of the school budget to maintain school's commitment to recruit and retain highly skilled staff who will deliver quality teaching and learning and pastoral support.
- · adherence to the programme of meetings and monitoring activities.
- · fulfilment of all statutory responsibilities.

Please note that all meetings and monitoring visits have attached a set of minutes, notes or a report. These are all circulated and also available in the GB file.

| Full GB meetings | 26.9.22     | Additional OWL Trust consultation meeting for  |
|------------------|-------------|--|
|                  | 13.10.22    | governing bodies. Full GB mtg. 2 new governors proposed . All                                      |
|                  |             | meetings quorate and all actions identified on agenda dealt with appropriately. Refer to all       |
|                  |             | minutes.   |
|                  |             | First full GB meeting of the year. Agreed by all   |
|                  |             | governors: code of conduct, committees and membership, delegated financial levels.                 |
|                  |             | Register of pecuniary interests and  |
|                  |             | acknowledgement of receipt and reading of KCSIE  |
|                  |             | 2022. Election of chair and vice. Pay Policy approved.   |
|                  |             | See agenda and minutes of meeting.   |
|                  | 3.11.22     | Additional GB meeting to discuss MAT conversion.   |
|                  | 18.11.22    | OWL Trust Additional meeting for HTs and COG re MAT.   |
|                  | 12.1.23     | Full GB Approval of resolution to proceed to Stage   |
|                  |             | 2 of MAT conversion.   |
|                  | 26.1.23     | Full GB Policies approved: ECT Induction, Careers,   |
|                  |             | Supporting Children with medical conditions unable to attend school.Budget monitoring. GB Handbook |
|                  |             | approved.  |
|                  | 13.3.23     | MAT meeting- opportunity to meet potential   |
|                  | w/e 17.3.23 | trustees.  Recruitment of 3 governors - SM, MH, CO.  |
|                  | , 6         |  |
|                  | 22.3.23     | Full GB - SFVS approved for submission, external   |
|                  |             | monitoring report received from SAP, internal monitoring report on maths.                          |
|                  | 3.5.23      | MAT meeting - information from Muckle, solicitors,   |
|                  | 44.5.00     | on legal processes.  |
|                  | 11.5.23     | Full GB meeting - budget approval, staffing decisions, verbal commitment to proceed with MAT       |
|                  |             | application  |
|                  | 29.6.23     | Full GB meeting. See clerked and approved  |
|                  |             | minutes.   |

| Finances and budgeting                   | 4.10.22<br>29.11.22<br>17.1.23<br>7.3.23<br>20.6.23 | Finances and premises sub-committee meeting. Budget monitoring, plans for SFVS. Finances sub: approval of Newcastle Schools Financial Handbook and procedures for adoption. Budget monitoring. Finances sub: E3 monitoring, Appendix signed. Finances sub: budget monitoring against financial headlines, staffing information scrutinised. Finances sub: budget monitoring, staffing and premises decisions. |
|--|---|---|
| Recruitment of staff involving governors |   |   |
| Curriculum and monitoring                | 29.9.22   | Review of data connected to school performance 2020-21  |
|  | 3.11.22   | Policy review schedule drawn up. Audit of policies against statutory information. New policies: careers, ECT Induction required. Review of complaints and charges and remissions policies.  |
|  | 8.11.22<br>7.2.23                                   | EYFS link governor monitoring visit.  Curriculum meeting - focus writing. New scheme, impact on attainment. Followed up by pupil voice visit.   |
|  | 8.2.23<br>18.3.23                                   | EYFS monitoring visit - maths workshop.  Additional meeting - approval of behaviour management policy, exclusion policy and GB Statement of Behaviour Principles.   |
|  | 22.3.23   | Governors speaking to pupils about writing.   |
|  | 25.4.23   | Curriculum sub- focus on phonics, interventions and cohort plans.   |
|  | 8.6.23<br>20.6.23                                   | Meeting with staff reps- Wellbeing Charter.  EYFS link governor monitoring - focus phonics and  |
|  |   | early reading.  |
|  | 21.6.23<br>4.7.23                                   | Website monitoring. EYFS link monitoring visit - data and pupil performance 2022-3.   |

| Safeguarding HT report always includes standard safeguarding item with current, updated information.  | September 2022 6.9.22 9.11.22 15.11.22 14.6.23  | Revised Keeping Children Safe in Education 2022 issued to all governors. Receipt and reading acknowledged.  Annual Safeguarding refresher for staff and governors.  SCR monitoring City Prevent in Education Conference. Staff Prevent in education briefing/ training.   |
|---|---|---|
| Policy review   |   |   |
| Additional including training  All governors were asked to complete online training modules of NGA Learning Link. See certificates in file. | 14.9.22<br>22.9.22<br>4.10.22<br>24.11.22<br>24.1.23<br>18.3.23<br>25.4.23<br>14.6.23 | LA briefing for Chairs. LA termly priorities briefing for Chairs. SFVS training for staff and governors.  HT PMGT review. Term's priorities - briefing for Chairs. Topics included Ofsted, attendance and behaviour, SEND, school places, academisation. Induction for new governors. Termly briefing for Chairs. Governor attendance at staff Prevent in education training. |

NB school was inspected by Ofsted in spring 2020 and a report issued. Judgement = good.