

Please also refer to Governance Handbook October 2020, school GB handbook and annual meeting dates sheet.

Three core functions of the Governing Body:

- * Ensuring clarity of vision, ethos and strategic direction.
- * Holding executive leaders to account for the educational performance of the organisation and its pupils and the effective and efficient performance management of staff.
- * Overseeing the financial performance of the organisation and making sure its money is well spent.

Expectations of governors:

- * a strong commitment to the role and to improving outcomes for children.
- * to abide by the Nolan Principles and the Code of Conduct, acting at all times with honesty and integrity.
- * to undertake any training associated with their role.
- * to attend meetings of the GB or its sub- committees.
- * to read reports, papers and minutes in preparation for meetings or tasks.
- * to visit the school from time to time during the school day.
- * to be discreet, open- minded and fair.
- * to be prepared to question and analyse, raising questions constructively and participate in discussion and decision-making.

Policies or documents which require annual review or those requiring timed action and may require checking

- * admissions statement- reviewed at GB meeting
- * charging and remissions- last November 2020
- * data protection- last November 2020
- * complaints- last November 2020
- * staff pay policy
- * staff discipline, conduct and grievance procedures
- * managing allegations against staff
- * Early Career Teachers (replacing NQTs)
- * Safeguarding/child protection- last 2020-21
- * SEND information - last 2019-20
- * SCR - live monitoring
- * Health and Safety - last 2019-20 - required for new building.
- * Accessibility Plan - every three years - updated required for new building
- * Public Sector Equality Duty Statement - every 4 years - last Nov 2020

Additional policy review - policies to check

- * Behaviour and inclusion
- * Attendance - reviewed ready for September 2022
- * RSE - April 2020
- * Uniform - to confirm - ready to be published on website September 2022
- * Marking and assessment
- * Consider policy for communication with parents

Full GB meeting dates

Thursday 13 October 2022 - clerked by Governor Services
Thursday 8 December

Thursday 26 January 2023 - clerked
Thursday 16 March

Thursday 11 May
Thursday 29 June - clerked

Sub-committee dates

	Autumn 2022	Spring 2023	Summer 2023
Curriculum and policy	Thursday 22 September 2022	Tuesday 7 February	Tuesday 25 April
	Policy review and at full GB (termly business meeting) - see above for policies. Review of school performance data 2021-22. (EYFS, Y1/2 phonics, Y4 x tables testing, end KS1 and KS2 results).	Focus TBC and in line with School Development Plan 2022-23	Focus TBC and in line with SDP 2022-3
Finances - please note that these have been planned to allow feedback for subsequent full GB meetings.	Tuesday 4 October Tuesday 29 November	Tuesday 17 January Tuesday 7 March	Tuesday 2 May Tuesday 20 June
	Budget monitoring SFVS Staffing structure ongoing review Health and safety	Budget monitoring SFVS submission Budget 2023-4 and approval Staffing structure ongoing review Health and safety	Budget monitoring Budget 2023-4 and approval Staffing structure ongoing review Health and safety
Training	Autumn 2022	Spring 2023	Summer 2023
Please note that this is very often arranged within the term rather than in advance and that this is not a complete list.	Annual Safeguarding Refresher - 6 September PREVENT conference - 15 November - LR Termly briefing - 14 September - LR Term's priorities - 22 September - LR	Termly briefing - 18 January - LR Term's priorities - 24 January - LR	Termly briefing - 26 April - LR Term's priorities - 3 May - LR

Action each term by individual or groups of governors outside sub committee responsibilities	Safeguarding audit Attendance review PP and PE spending review EYFS visit SCR monitoring	Attendance review EYFS visit	Attendance review EYFS visit Review of staff well-being from 2021-2
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Focus tasks				
Behaviour - group of governors who will report back to full GB	Performance monitoring	HTPMGT review	Health and Safety monitoring	MAT - OWL Trust actions
<p>Review policy. Information: Look at issues/ types of behaviour with which school is dealing - include impact of pandemic. Look at how school responds- provision and actions. Role of new SENDCo. Governor involvement and support.</p>	See curriculum meeting dates	Thursday 24 November 3.30pm with governors and SIP	H & S walks to be arranged and reported back to finances sub and full GB	Meeting for all Trust governors Monday 26 September 5.30 pm at Throckley Primary.